

DATA STANDARDS ADVISORY COMMITTEE

February 24, 2026

10:00 a.m. – 12:00 p.m., via Zoom Webinar

MINUTES

Present: Gil Bensinger, Laura Bergan, Daniel Bowman, Summer Dalton, Ralph Garcia, Dean Hammel, Christopher Fong, Adele May, Susann Holland, Randy Kennedy, Niltza Flores, Ester Reeves, Ginger Rodas, Marcos Romero, Danica Sanchez, Adam Walterson, Jeanette Wiesenhofer, and Michael Malone

Not Present: Laurie Allen, Odette Apodaca, Tania Nieblas, and Katrina Solis

Administrative Office of the Courts (AOC) and Guests: Richard “Rico” Rivera (AOC), Mary Bellefeuille (Mesa), Jennifer Ferguson (Maricopa), Anirban Mitra (AOC), Allen Wheeler (Pima), Jessica Cooley (Pima), Michele Gillich (AOC), Patrick McGrath (Chandler), Kristie Wooley (AOC), Jennifer Jones (AOC), Laura Ritenour (AOC), Laura Elena Navarro Cobos (Paradise Valley), and Michael Wise (AOC)

I. CALL TO ORDER

A. Welcome and Opening Remarks

The January 27, 2026, meeting of the Data Standards Advisory Committee was called to order at 10:01 a.m. by Mike Malone, meeting chair. Mike welcomed members, took rollcall, established a quorum, and noted the meeting was being recorded.

B. January 27, 2026, Meeting Minutes

Mike Malone displayed the January 27, 2026, draft meeting minutes. Mike asked for a motion to approve the minutes.

Marcos Romero made a motion to approve the minutes, and Niltza Flores seconded the motion. The committee voted and the motion passed unanimously.

C. Call to the Public

Mike Malone made a call to the public for comments. There was no response.

D. AOC Statistics Team – Updates from Team and Questions from Members

Mike Malone introduced Richard “Rico” Rivera from the AOC Statistics Team and invited questions from members. A question was asked as to whether the nature of court reporting would change once the CCR begins receiving court data. Mike stated that this is still under discussion. Laura Ritenour clarified that the CCR project is separate from the reporting currently performed for the Statistics Team.

II. ITEMS FROM PREVIOUS MEETINGS AND NEW ITEMS

E. 2027 – 2030 Remaining Required Data Elements Review

Laura Ritenour reviewed the prior discussion regarding potential additions, removals, or modifications to the remaining Required Data Elements (RDEs) and provided brief historical context.

Members discussed the purpose, value, and implementation effort associated with the remaining RDEs. It was suggested that unmet data requests could help guide prioritization for the remaining RDEs. The committee also expressed concern about the lack of clearly defined use cases for certain elements, including “Case Disposition Detail,” currently defined as “A more detailed description of how a case was resolved.” Members noted that without a clear, standardized definition, consistent implementation would be challenging. Including sample values for each RDE was suggested to clarify expectations.

Pima County requested additional time to review the RDEs internally before determining next steps. No vote was taken. The item will be discussed further at the April meeting.

F. Code Standardization Webpage Updates

Laura Ritenour reported updates to the Code Standardization webpage, including revisions to the Code Request Form. Statewide codes approved since July 2021 remain at the top of the page. Code sets that still need to be approved by this committee are in the middle section. Code sets that are not needed for the CCR Specification, interfaces with justice partners, or required data elements will be removed in March, as they are not needed for CCR specifications.

Members asked whether the lists could reflect CORE transactions and show how values connect across transactions. The committee also inquired about publishing standardized document types associated with events. Laura stated she will research these topics and report back to the group.

G. Request from All Case Management Systems – Sentence Type/Codes

Laura Ritenour requested that all courts email their case management system’s Sentence Type/Codes lists to DataStandards@courts.az.gov by March 20, 2026, so the Code Standardization Team can begin reviewing and standardizing this code set.

H. TAC Announcement

Mike Malone informed the committee that at the upcoming Friday TAC meeting, AOC Information Technology will announce a timeline for courts to receive CCR validation reports, for transactions to be validated against code standards, and for transaction rejections. He recommended that all non-AJACS courts attend the meeting to learn the details.

I. Updates, Comments and Questions from Members

There were no updates, comments, or questions from members.

J. Adjournment

A motion to adjourn the meeting was made by Marcos Romero at 10:56 a.m.

K. Next Committee Meeting Date

Tuesday, April 28, 2026, 1:30 p.m. – 3:30 p.m., Zoom Webinar